



Aspire to Greatness

# Welcome to St Stephen's School!



# Aims of this meeting

- What you need to know before your child starts school including important dates
- How you can help your child become ready to start school
- To inform you of expectations and routines at St Stephen's



# Meet the EYFS team!

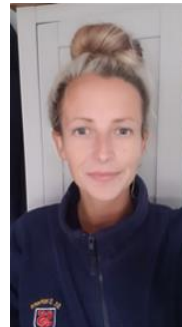
## Foundation Explorers

Miss Dixon- Class Teacher



## Foundation Inventors

– Class Teacher



## Support Staff

Mrs Siekanska – Teaching Assistant

Mrs Patel – Teaching Assistant

Miss Hesmondhalgh – Teaching Assistant



# The wider school team

## Senior Leadership Team

Mrs Wright- Headteacher

Ms Greenhalgh- Deputy Headteacher  
and EYFS Lead



## SEN & Nurture Team

Mrs Haughton- SENCO

Mrs Kazmeirska- Nurture Support





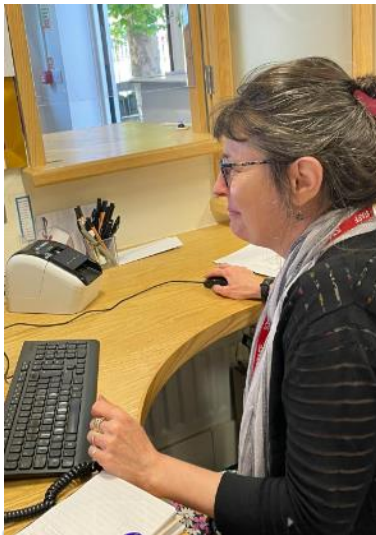
# The wider school team

## Office Team

Mrs Ovens- Office Admin

Mrs Valentine- Bursar

Mrs Holloway- School Business Manager





## Family support



Miss Livesey and Mrs Islam are the Learning Mentors at St Stephen's.

The role of the Learning Mentor in school is to support children who are facing barriers to learning to ensure that they are happy at school and are able to achieve their full potential. The role of the Learning Mentor also involves providing families with practical help and emotional support.

The 'Learning Mentor Parent Information' leaflet explains how Miss Livesey and Mrs Islam can help in more detail.



# Attendance in Reception

- When your child attends in Reception, we want them to come every day and on time.
- We expect children's attendance to stay above 96%, and we hope as many of our children as possible will be an Attendance HERO – *Here Everyday Ready On time*.
- If your child is too ill to attend school or is absent for any other reason, please contact the school by ringing the school office on 01772 556306 on the first day of absence before registration closes at 9am. If you leave a voicemail, please include child's name, class and reason for absence.



# Attendance in Reception

- If your child is going to an appointment, please note we cannot authorise these without the letter or appointment card.
- Holidays during term time are not authorised unless in **exceptional circumstances**. Please note that all leave during term time for any length of time must be applied for.
- In very rare circumstances, our we may ask the School's Attendance Service for support in raising your child's attendance if it becomes a concern or if we feel additional support is needed.
- If you have any concerns or questions regarding attendance, please do not hesitate to contact our school office.





# Attendance in Reception

## GOOD TIMEKEEPING MATTERS

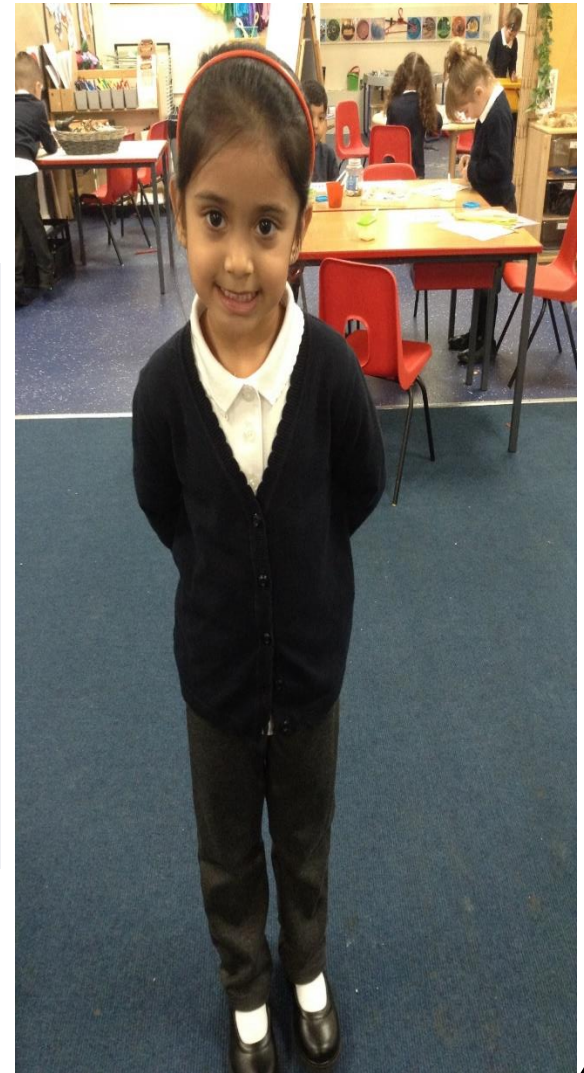
Did you know that being 15 minutes late each day is the same as missing two weeks of school? \*



\*over one full academic year



# Uniform



# Uniform

- Our school uniform is a blue polo shirt , grey school trousers or a skirt and a navy St. Stephen's jumper or cardigan you can order through Top One/ Smart Clothing.
- Please keep jewellery at home for weekends where it is safe.
- Small school colour hair accessories are permitted.
- Velcro shoes are the best unless your child can tie laces.
- Your child should have a school coat that is not precious as it will get covered in lots of learning!
- Please write or sew your child's name in everything!





# Uniform

We have a dedicated forest school morning every week.

Please send in a pair of wellies with your child's name in.



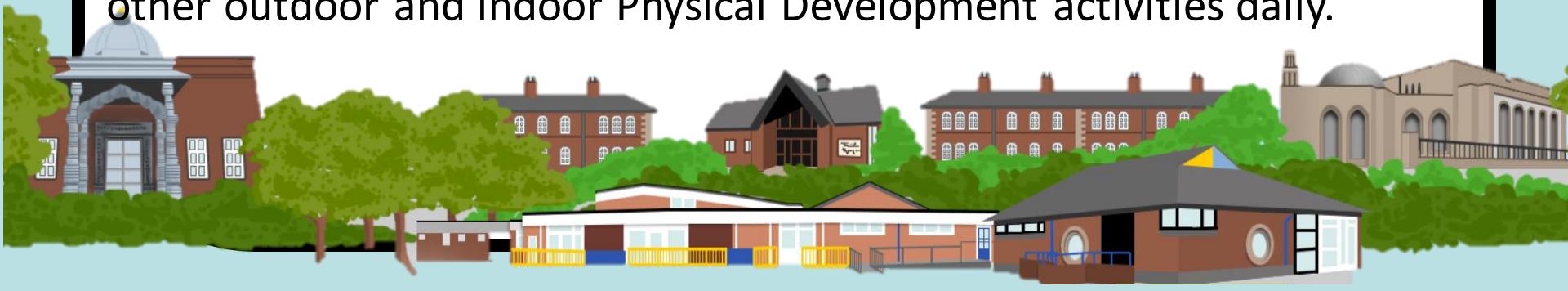




## PE

For PE, we need shorts or joggers, white round neck t-shirt and a pair of PE pumps or trainers in a named bag for our PE day.

During a typical school week, we will have two specific P.E lessons, one indoor and one movement session, but we will also take part in other outdoor and indoor Physical Development activities daily.



# Reading bags

- Each week your child will bring home a reading book for you to share every night. Your child will be able to change this book once a week. It is important they enjoy reading the same book again and again to develop their reading and understanding about the story. Please ensure you write in their reading diary when you read.
- You can buy book bags from Top One/ Smart Clothing.



# Lunch time – school dinners

All children are entitled to a FREE school lunch whilst in Reception, Year 1 and Year 2!

Our meals are cooked daily on site.

Parents decide with children what they will eat for lunch when arriving at the classroom door each morning.

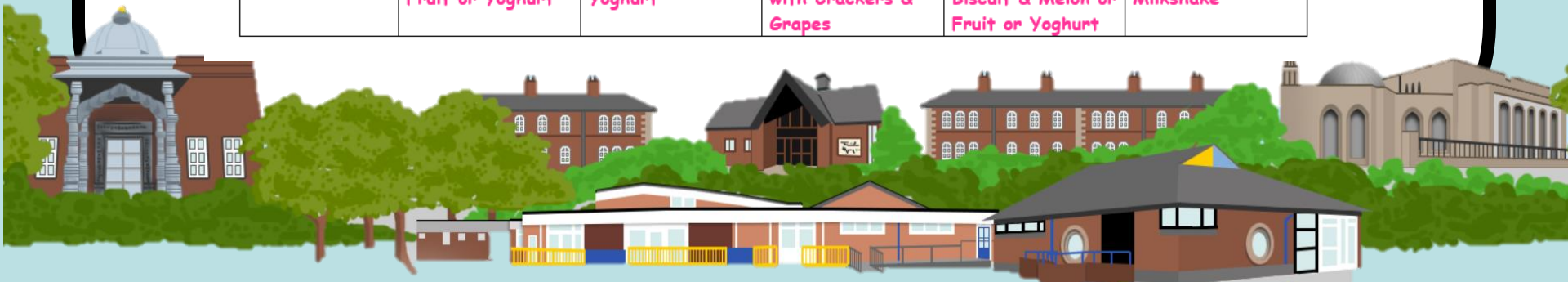
Any help practicing using a knife and fork before September is very much appreciated.



# Lunch time – school dinners

A typical menu looks like this -

Week One	Monday	Tuesday	Wednesday	Thursday	Friday
Red : Meat	Meatballs in Gravy with Mash and Peas.	Crispy Fish Fillet with Wedges, Mixed Vegetables	Roast Beef with Yorkshire pudding, mixed vegetables and gravy.	Homemade chicken curry with mixed rice and naan bread.	Fish Goujons with Chips and Peas
Blue: HALAL				Homemade Halal chicken curry with mixed rice and naan bread.	
Green: Jacket Potato	Jacket with Beans and Cheese	Jacket with Beans and Cheese	Jacket with Beans and Cheese	Jacket with Beans and Cheese	Jacket with Beans and Cheese
Purple: Sandwich	Tuna Packed Lunch	Ham Packed Lunch	Tuna Packed Lunch	Ham Packed Lunch	
Yellow: Sandwich	Egg Packed Lunch	Cheese Packed Lunch	Egg Packed Lunch	Cheese Packed Lunch	
Orange: Vegetarian	Pasta with Garlic Bread & Salad	Cheese and Tomato French bread with wedges & salad	Pasta with Garlic Bread & Salad		Pizza with Chips and Sweetcorn
Dessert	Ice Cream or Fruit or Yoghurt	Jelly or Fruit or Yoghurt	Lancashire Cheese with Crackers & Grapes	Shortbread Biscuit & Melon or Fruit or Yoghurt	Rocket Lolly and Milkshake





# Lunch time – packed lunches

- A lunchbox may include a wholegrain roll, sandwich, bagel, wrap, or pitta pocket that includes a savoury filling (e.g. egg, tuna, cheese, cooked meat) or pasta, rice, potatoes or noodles. You might add some cheese, yoghurt or fromage frais, and plenty of fruit and vegetables. Crisps (baked or other low fat options if possible) or other such snack such as seeds, savoury crackers, breadsticks etc can be added in.
- Things that we cannot have in our lunchboxes: nuts, excessive chocolate, glass bottles, sweets, cans or fizzy drinks.
- Packed lunches must be cold.
- An ice cooler might be helpful if it is sunny outside because there is no fridge to store lunches in.

[www.nhs.uk/change4life/recipes/healthier-lunchboxes](http://www.nhs.uk/change4life/recipes/healthier-lunchboxes)



# Milk



## Milk

Reception children under the age of 5 are entitled to receive a free carton of milk daily provided by the Department of Health & Social Care Nursery Milk Scheme. If you do not wish for your child to receive free milk under the age of 5, please notify the school office.

## Water

Please send in a water bottle with plain water for your child to access throughout the day.



# School Spider

This is the platform our school website is based on and we encourage parents/guardians to download the School Spider app. School Spider is used for things such as; booking parents evening appointments, bookings breakfast and after school clubs, booking tickets for performances and eventually paying for trips/events and school meals.

- Download the school spider app on your mobile device or [www.parents.schoolspider.co.uk](http://www.parents.schoolspider.co.uk)
- Select School
- Click on create account (if using for the first time)
- Enter email address (please ensure this is the same email address you have provided school)



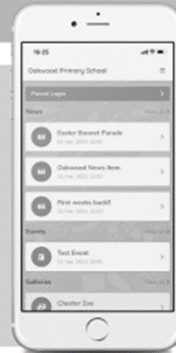
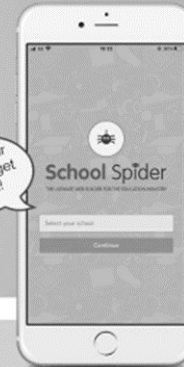
# School Spider

## GUIDE TO OUR APP FOR PARENTS & CARERS

School Spider allows you to receive and return information directly to and from the school.  
Receive instant messages, complete surveys, book your parents' evenings and make payments.



Select your school to get started!



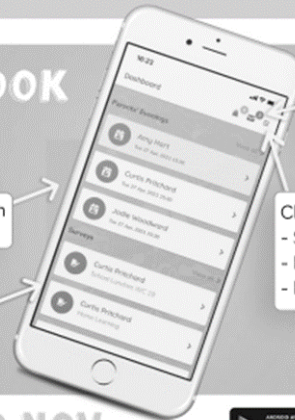
## LOGGING IN

Once you have selected the school, you will see posts from the school website. Click parent dashboard to login or create an account. Create an account by pressing "create account" and enter your email address.  
**You must have your email linked with the school**

## TAKE A LOOK AROUND

See all action items on your dashboard

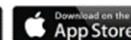
Click to respond or book for each child



Click the envelope to see your recent messages

Click these 3 lines to:  
- Switch between areas  
- Edit your profile  
- Logout

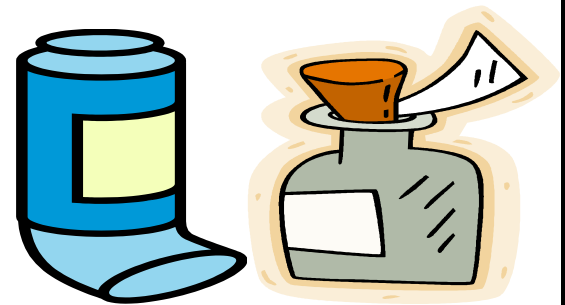
DOWNLOAD NOW





# Medicines

- If your child is well enough to be at school but requires medicine given by the doctor then please make sure it has your child's name on and the dosage.
- You will need to complete a form at the office and staff will administer the medicine in school.





# Toileting

- Your child has access to the toilets at all times.
- If your child still has a few accidents, please ensure you provide extra underwear and clothing.
- It would be helpful to practise doing up buttons, belts and zips so your child can try to do these by themselves in school and know about flushing the toilet and washing their hands.



# Breakfast Club

Our Breakfast Club runs from 7:45-8:50am Monday-Friday. There are a variety of healthy breakfast options that the children can choose from and breakfast is served until 8:30am each day.

The children can take part in a number of games and activities or enjoy a quiet relaxing start to the school day.

**Opening hours: 7:45-8:50am**

**Price: £4 before 8:30am (includes breakfast)**

**£2 after 8:30am (does not include breakfast)**



# After School Club

Our After School club runs from 3:20- 5:50pm Monday - Friday, term time only. **Places need to be booked in advance via school spider.**

We have a range of resources/ activities available for all children to enjoy, indoor and outdoor.

We offer a healthy range of snacks, including drinks, light dishes or fruit on a daily basis.

**Opening hours: 3:20-5:50pm**

**Price: £2 until 4pm**

**£8 until 5:50pm (Snack included)**





# Parents as partners

There is greater impact on development when parents are actively involved in their children's learning. To help your child to be ready for school, these are some things we need your support with -

- Being involved in school life
- Reading regularly to your child and encourage them to join in
- Talking to your child regularly about what is happening, what they can see and what interests them
- Being consistent in your approach to your child's behaviour
- Providing a wide range of life experiences e.g. going to the park, a beach, a farm etc
- Encouraging them to be active and make healthy choices and try different foods

Playing counting and number games



# We need your child to try to:

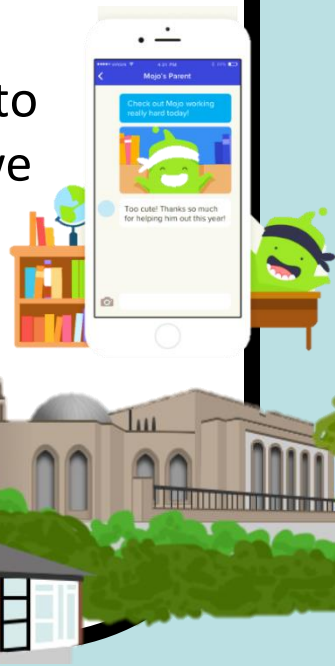
- Go to the toilet independently
- Wash their hands
- Be responsible for their own belongings such as their reading bag and lunchbox
- Put their coat on
- Try and eat their dinner with a knife and fork
- Begin to dress and undress independently
- Write their name





# ClassDojo

- When your child does something well in class, teachers will reward a dojo. When your child receives 50 dojos, they can choose a prize.
- You will also receive messages/updates about upcoming events and reminders.
- If you are new to St Stephen's an activation code will be given to you. When you get this, please sign up as soon as possible so we can keep in contact.



# Important Dates

School visit dates

**Monday 26th June 4-4.30pm**

**Friday 7th July 4-4.30pm**

**Tuesday 11th July 4.4-30pm**

Here, you will be able to see your child's classroom and chat to some of the school staff.





# Finally...

We really appreciate your support. We look forward to welcoming you to our school family.

Any questions?

